

# MS Schools for the Deaf and the Blind

**Title:** School Nurse  
**Department:** Health Services  
**Reports to (Title):** Head Nurse

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## Major Functions:

School nursing is a specialized practice of professional nursing. It is a multi-faceted role that requires the combination of professional clinical nursing practice with a specialized component that promotes the health, well-being, academic achievement, and success of the student.

This position works day-shift; 187 days per year (school schedule).

## Duties and Responsibilities:

- Provide direct nursing care that includes the ongoing management of students with chronic health conditions, administering/supervising medications and monitoring side effects, health assessments, providing health counseling, performing skilled nursing functions, and administering the appropriate level of first aid as needed.
- Develop and implement health plans and procedures by interpreting student's health status.
- Provide staff educational in-services on various health conditions and emergency treatments.
- Monitor referred students for illness and/or injury for the purpose of attending to their immediate health care concerns and initiating follow up care.
- Responds to emergency medical situations for the purpose of ensuring appropriate immediate medical attention and related follow up care.
- Participate in health education, directly or indirectly, by serving as a resource person to school staff, students, and parents.
- Identify health and safety concerns in the school environment and report to appropriate personnel in order to promote a safe and nurturing environment.
- Serve as a liaison health professional between the home, school, and community.
- Collect student data that is required by the Office of Healthy Schools and submit a monthly report.
- Participate in continuing education and other appropriate learning experiences, such as American Sign Language (ASL) related to medical information, to communicate with students and staff that are deaf or hard of hearing.
- Perform such other tasks and assume such other responsibilities as may be assigned by the supervisor or superintendent.
- Comply with MSDB Policy and Procedure Manual, Nurse Practice Act, MS Board of Nursing Standard of Practice and the Health Clinic Standard Operating Procedures.
- Adhere to the Mississippi Code of Ethics.
- Maintain confidentiality and privacy of all student and MSDB records.
- Be consistently responsible, maintaining regular punctual attendance, timely completion of assigned duties, working assigned schedule, and using sick and personal days appropriately.

**Minimum Requirements:**

- Possess a valid Mississippi Nursing License with no restrictions.
- Certification in CPR and CPR Instruction (or will obtain in first 12 months of hire) and maintain requirements of certification.
- Possess a minimum of one year of work experience preferably with children.
- Possess good verbal and written communication skills.
- Possess organizational and time management skills and the ability to communicate well with students, staff, and parents.
- Possess the ability to work independently according to all nursing practice standards.

**Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. Employees may perform other tasks and assume such other responsibilities as may be assigned by the supervisor, administrative staff or superintendent.

HR use only	
Job code	
Month	Days
	10/187
Pay Grade	MSDB Scale
Approved	
E/NE status	Exempt
	Classified

	Seldom Or Never	Monthly	Weekly	Daily	Hourly
<u>WORKING CONDITIONS &amp; PHYSICAL EFFORT:</u>					
					x
1. Lift objects weighing up to 20 pounds					x
2. Lift objects weighing 21 to 50 pounds				x	
3. Lift objects weighing 51 to 100 pounds	x				
4. Lift objects weighing more than 100 pounds	x				
5. Carry objects weighing up to 20 pounds					x
6. Carry objects weighing 21 to 50 pounds				x	
7. Carry objects weighing 51 to 100 pounds	x				
8. Carry objects weighing 100 pounds or more	x				
9. Standing up to one hour at a time					x
10. Standing up to two hours at a time				x	
11. Standing for more than two hours at a time				x	

12. Stooping and bending					X
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects				X	
19. Proofreading and checking documents for accuracy					X
20. Using a keyboard to enter and transform words or data					X
21. Using a variety of technology devices					X
22. Working in a normal office environment with few physical discomforts				X	
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions				X	
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls					X
26. Operating automobile, vehicle, or van				X	
27. Other physical, mental or visual ability required by the job				X	
28. Attendance & Punctuality				X	